

Hustisford School District

District Office

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Clint Bushey

Principal

John Hustis Elementary

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Principal

Terri Kreitzman

Director of Special Education

Buildings and Grounds Committee Meeting Minutes of Monday, September 13, 2021

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, September 13, 2021, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Kevin Muche, member; Clint Bushey, Principal; and Heather Cramer, District Administrator

New Business:

- **Maintenance Staffing**—The committee discussed current maintenance staffing and needs. They discussed work schedules for each building.
- **Return to School Plan Update**—Mrs. Cramer updated the committee on current COVID related illness within the district, updating numbers of positive cases, numbers of tests being conducted, and number of students quarantined. The committee also discussed mitigation strategies.
- **2021-2022 Staffing Update**—The committee discussed the current vacancy for the Business Manager and how the role is being filled at the time.
- **Tree Removal Bids**—The committee reviewed two bids to remove dead trees from campus. This will be discussed at the board meeting in September.
- **Building Maintenance Concerns**—Mrs. Cramer and Mr. Bushey presented a list of items that need to be addressed in each building. The list is continuously being reviewed and looked at. The lists outline some issues that will need to be addressed in the future when discussing budget and building related projects. The committee also looked at downspout issues at the HS building. A piece was donated to help alleviate an issue. Mr. Bushey and the two committee members reviewed the issue.